

**MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS**

January 9, 2025

**THE STATE OF TEXAS
COUNTY OF FORT BEND**

FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 4

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The Board of Commissioners (the "Board" or the "Commissioners") of Fort Bend County Emergency Services District No. 4 (the "District") met in special session, open to the public, at 33301 F.M. 1093, Fulshear, Texas 77441, the regular meeting place of the District, on Thursday, January 9, 2025, at 8:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

VACANT	President
Tommy Kuykendall	Vice President
Robert Pechukas	Secretary
David Melanson	Treasurer
Donnie Dishaw	Assistant Secretary

All members of the Board were present, thus constituting a quorum. The following District employees were in attendance: Chief Mark Flathouse, Assistant Chief of Operations; Ms. Brandi Crone, Chief Administrative Officer ("CAO"); Ms. Kori Calhoun and Ms. Donna Svatek, Administrative Assistants; and. Also in attendance were: Ms. Regina D. Adams of Radcliffe Adams Barner PLLC, attorney for the District; Mr. Steven Brovarone of Johnson Development; and Ms. Abbie Ferguson of Media AF.

WHEREUPON, the meeting was called to order at 8:02 a.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

CONFIRM APPOINTMENT OF COMMISSIONERS, INCLUDING QUALIFY COMMISSIONERS AND ADMINISTER OATHS OF OFFICE

Ms. Crone presented Commissioner-Appointee Kuykendall with his sworn Statement of Appointed Officer, as required by the Texas Constitution, which statement was then duly executed by Commissioner-Appointee Kuykendall.

Ms. Crone proceeded to administer the Oath of Office to Commissioner-Appointee Kuykendall. It was noted that Commissioner Kuykendall was appointed to the following term of office: January 1, 2025 to December 31, 2026.

Ms. Crone then presented the Affidavit of Commissioner to Commissioner Kuykendall, who executed same, thereby verifying his qualifications to serve as Commissioner of the District.

ELECT OFFICERS

The Board next considered the election of officers.

Upon motion by Commissioner Pechukas, seconded by Commissioner Dishaw, after full discussion and the question being put to the Board, the Board voted unanimously to elect Commissioner Kuykendall as President, Commissioner Pechukas as Vice President, Commissioner Melanson as Treasurer and Commissioner Dishaw as Secretary.

It was noted that the District's slate of officers was as follows:

Tommy Kuykendall	President
Robert Pechukas	Vice President
David Melanson	Secretary
Donnie Dishaw	Treasurer
VACANT	Assistant Secretary

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

The Board reviewed the items reflected on the Consent Agenda, copies of which are attached hereto. Commissioner Kuykendall explained that this portion of the agenda dealt with routine matters of the Board, and that no separate discussion of such items would occur unless a Commissioner or a member of the public requested that an item be moved to the regular portion of the agenda.

Upon motion by Commissioner Pechukas, seconded by Commissioner Melanson, after full discussion and the question being put to the Board, the Board voted unanimously to approve, authorize, acknowledge or adopt the item(s) on the Consent Agenda, as follows:

1. Payment of bills; and
2. Purchase orders.

DISCUSS POTENTIAL MAY 3, 2025 ANNEXATION ELECTION MATTERS AND TAKE ANY NECESSARY ACTIONS ON SAME

RECEIVE AND REVIEW PETITION FOR INCLUSION OF DEFINED TERRITORY WITHIN THE BOUNDARIES OF THE DISTRICT (THE "ANNEXATION PETITION")

Ms. Adams reviewed with the Board a memorandum regarding the election process for annexation of land into emergency services districts, a copy of which is attached hereto.

The Board then reviewed the Petition Requesting Inclusion of Territory in the District from Mr. Raymond Franz. Ms. Adams reported that RAB had confirmed with the Fort Bend County Elections Administrator that Mr. Franz was a registered voter within the proposed area to be annexed, as required by law.

SCHEDULE PUBLIC HEARING REGARDING THE ANNEXATION PETITION AND
AUTHORIZE REQUIRED NOTICE OF SAME

Ms. Adams then presented to the Board the Order Designating Public Hearing for Review of Petition for Inclusion into the District (the "Order Designating Public Hearing"), a copy of which is attached hereto. A discussion ensued regarding scheduling the public hearing for February 13, 2025 at 8:00 a.m. Ms. Adams noted that a Notice of Public Hearing was required to be published in the local newspaper, as well as physically posted within three (3) places in the District and one (1) place within the proposed area to be annexed. Upon motion by Commissioner Pechukas, seconded by Commissioner Melanson, after full discussion and the question being put to the Board, the Board voted unanimously to adopt the Order Designating Public Hearing and authorize publication of notice of same in the *Fort Bend Herald*.

There being no further business to come before the Board, the meeting was adjourned at 8:24 a.m.

PASSED, APPROVED, AND ADOPTED this 18th day of February, 2025.

(DISTRICT SEAL)



~~Asst.~~ Secretary, Board of Commissioners

