

**Fort Bend County Emergency Services District No. 4**  
Notice of Regular Meeting

***Distrrito de Servicios de Emergencia Nro. 4 del Condado de Fort Bend***  
*Aviso de Asamblea Ordinaria*

Notice is hereby given that the Board of Commissioners (the "Board") of Fort Bend County Emergency Services District No. 4 (the "District") will hold a regular Board meeting at 8:00 a.m. on Tuesday, May 21, 2024 at the Fort Bend County ESD No. 4 Central Station located at 33301 FM 1093, Fulshear, Texas 77441\*. The Board will discuss, consider and possibly take action on the following matters:

*Se notifica por el presente que la Junta de Comisionados (la "Junta") del Distrrito de Servicios de Emergencia Nro. 4 del Condado de Fort Bend (el "Distrrito") celebrará una asamblea ordinaria de la Junta el martes 21 de mayo de 2024 a las 8:00 a.m. en la Estación Central del ESD Nro. 4 del Condado de Fort Bend, sito en 33301 FM 1093, Fulshear, Texas 77441\*. La Junta debatirá, considerará y posiblemente tome medidas en relación con los siguientes asuntos:*

1. Establish quorum and call to order
2. Oath of Office – Firefighter
3. Public Comment – Each member of the public who desires to address the Board regarding an item not on the agenda may speak one time only and will be limited to 3 minutes per speaker; responses to public comment about matters not on the agenda are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by the Board shall be limited to a proposal to place the subject on the agenda of a future meeting.
4. Consent Agenda: The following items are considered routine by the District and will be enacted by one motion. No separate discussion will occur on the items unless a Board member or member of the public so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda:
  - a. Minutes from the April 5, 2024 workshop and April 16, 2024 regular meetings
  - b. Bookkeeper's Report, including authorize payment of bills
  - c. Purchase Orders
  - d. Schindler Elevator Maintenance Agreement
  - e. Marathon Fitness Maintenance renewal
  - f. DistribuAire HVAC Maintenance Agreement – Central Station
  - g. Filing of Fiscal Year Ending December 31, 2023 Audit with Fort Bend County Commissioners Court
5. District Real Estate, Design and Construction Matters:
  - a. Acoustical improvement plan for Central Station Training Room
  - b. Central Station Fire Training Facility
    - i. Design and site development
  - c. Cross Creek Ranch Station construction
    - i. Pay applications, change proposals and allowance transfers
  - d. Jordan Ranch Station design and construction
    - i. Plat for station site

- e. Fulshear Station design and construction
  - i. Request for Competitive Sealed Proposals
  - ii. Offer for Acquisition of District property on Wallis Street from Fort Bend County for road expansion
- f. Station 3 renovation design and construction
- 6. Update Knox Box program
- 7. Purchase Zoll X Series Monitor/Defibrillator (AED)
- 8. Potential Sales and Use Tax Election on November 5, 2024, including engage Revenue Management Services for sales and use tax analysis  
*Posible Elección de Impuesto a las Ventas y al Uso el 5 de noviembre de 2024 incluyendo contratar Revenue Management Services para el análisis de impuestos sobre las ventas y el uso*
- 9. 1999 Spartan Engine repair
- 10. Fire Chief Report
- 11. District Administrative Report
- 12. Personnel matters
  - a. Health benefits coverage enrollment requirements
  - b. Fire Chief procurement process/Hiring Committee Report
  - c. Fire Chief retirement matters
  - d. Organizational Chart
  - e. Personnel Policies
- 13. Future agenda items
- 14. Convene into Executive Session to discuss matters concerning pending or contemplated litigation, consultation with attorney, real property, gifts or donations, personnel, or security devices as authorized pursuant to Texas Government Code, Section 551.071, et seq.
- 15. Adjourn

POSTED THIS THE 16th DAY OF MAY, 2024.

By: K. Bone K. Bone, Administrative Assistant

The Board of Commissioners of the District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below: Consultation with Attorney, Deliberations about Real Property, Deliberations about Gifts and Donations, Personnel Matters, and Deliberations about Security. Requests for accommodations for simultaneous translation services must be made at least 48 business hours prior to this meeting. Please contact the District's administrative office at 281-533-0095.

*La Junta de Comisionados del Distrito se reserva el derecho de suspender y pasar a sesión ejecutiva en cualquier momento durante el transcurso de esta asamblea para debatir cualquiera de los asuntos enumerados a continuación: Consulta con el abogado, Deliberaciones sobre bienes inmuebles, Deliberaciones sobre obsequios y donaciones, Asuntos de personal, Deliberaciones sobre seguridad. Los pedidos de adaptaciones para servicios de traducción simultánea deben hacerse al menos 48 horas hábiles antes de la asamblea. Comuníquese con la oficina administrativa del Distrito llamando al 281-533-0095.*

\*Members of the public and District consultants may attend the Board meeting via teleconference at 1-800-309-2350 or 1-435-777-2200 Conference ID: **981-2987**

***\*Los miembros del público y consultores del Distrito pueden asistir a la asamblea de la Junta por teleconferencia llamando al 1-800-309-2350 o 1-435-777-2200 ID de la conferencia: 981-2987***