

Fort Bend County Emergency Services District No. 4
Notice of Regular Meeting

Notice is hereby given that the Board of Commissioners (the “Board”) of Fort Bend County Emergency Services District No. 4 (the “District”) will hold a regular Board meeting at 8:00 a.m. on Tuesday, March 19, 2024 at the Fort Bend County ESD No. 4 Central Station located at 33301 FM 1093, Fulshear, Texas 77441*. The Board will discuss, consider and possibly take action on the following matters:

1. Establish quorum and call to order
2. Oaths of Office – Firefighters
3. Public Comment – Each member of the public who desires to address the Board regarding an item not on the agenda may speak one time only and will be limited to *3 minutes* per speaker; responses to public comment about matters not on the agenda are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by the Board shall be limited to a proposal to place the subject on the agenda of a future meeting.
4. Consent Agenda: The following items are considered routine by the District and will be enacted by one motion. No separate discussion will occur on the items unless a Board member or member of the public so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda:
 - a. Minutes from the February 20, 2024 meeting
 - b. Bookkeeper’s Report, including authorize payment of bills
 - c. Purchase Orders
 - d. Debt service payment for Central Station construction loan
 - e. Payment of premium for employee life insurance to Glatfelter
 - f. Payment of Texas Mutual Workers Compensation insurance final audit premium (via ACH)
 - g. Continuation of fitness program through 2nd Quarter, 2024
5. District Real Estate, Design and Construction Matters:
 - a. Proposal for acoustical improvements to Central Station Training Room
 - b. Central Station Fire Training Facility
 - i. Design and site development
 - c. Cross Creek Ranch Station construction
 - i. Pay applications, change proposals and allowance transfers
 - ii. Cornerstone placement by Masonic Lodge
 - d. Jordan Ranch Station design and construction
 - i. Request for Competitive Sealed Proposals
 - ii. Plat for Jordan Ranch property
 - e. Fulshear Station design and construction
 - i. Request for Competitive Sealed Proposals
 - ii. Request for Acquisition of Road Easement on Wallis Street and appraisal of same by Fort Bend County
 - f. Station 3 renovation
6. Proposal from Granicus for meeting video recording and agenda management
7. Payroll services proposals

8. 1999 Spartan Engine repair
9. Fire Chief Report
10. District Administrative Report
11. Personnel matters
 - a. Staff salary, positions and job descriptions consideration
 - b. Health benefits coverage enrollment requirements
 - c. Fire Chief procurement process/hiring committee report
 - d. Fire Chief retirement matters
 - e. Organizational Chart
 - f. Staff appreciation scheduling
12. Future agenda items
13. Convene into Executive Session to discuss matters concerning pending or contemplated litigation, consultation with attorney, real property, gifts or donations, personnel, or security devices as authorized pursuant to Texas Government Code, Section 551.071, et seq.
14. Adjourn

POSTED THIS THE 15th DAY OF MARCH 2024.

By: K. Bone K. Bone, Administrative Assistant

The Board of Commissioners of the District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below: Consultation with Attorney, Deliberations about Real Property, Deliberations about Gifts and Donations, Personnel Matters, and Deliberations about Security. Requests for accommodations for simultaneous translation services must be made at least 48 business hours prior to this meeting. Please contact the District's administrative office at 281-533-0095.

***Members of the public and District consultants may attend the Board meeting via teleconference at 1-800-309-2350 or 1-435-777-2200 Conference ID: 186-3187**