

**MINUTES OF MEETING OF THE  
BOARD OF COMMISSIONERS**

**JULY 19, 2022**

**THE STATE OF TEXAS  
COUNTY OF FORT BEND**

**FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

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The Board of Commissioners (the "Board" or the "Commissioners") of Fort Bend County Emergency Services District No. 4 (the "District") met in special session, open to the public, at 30626 Fifth Street, Fulshear, Texas 77441, the regular meeting place of the District, on Tuesday, July 19, 2022, at 8:30 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

Daniel McJunkin	President
Ed Krenek	Vice President
Tommy Kuykendall	Secretary
Kim Stacy	Treasurer
Robert Pechukas	Assistant Secretary/Treasurer

All members of the Board were present, thus constituting a quorum. The following District employees were in attendance: Fire Chief Herc Meier (via videoconference); Ms. Brandi Crone, Chief Operations Officer ("COO"); and Ms. Karol Bone, Administrative Assistant. Also in attendance was District consultant, Ms. Raechel Rodriguez (via videoconference), legal assistant, of Radcliffe Bobbitt Adams Polley PLLC (the "Attorney" or "RBAP"), attorney for the District.

WHEREUPON, the meeting was called to order at 8:31 a.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

**PUBLIC COMMENT**

There was no public comment.

**APPROVE CONSENT AGENDA**

The Board reviewed the items reflected on the Consent Agenda. Commissioner McJunkin explained that this portion of the agenda deals with routine matters of the Board, and that no separate discussion of such items would occur unless a Commissioner or a member of the public requests that an item be moved to the regular portion of the agenda.

Upon motion by Commissioner Pechukas, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to approve or authorize the item(s) on the Consent Agenda, as follows:

1. Purchase orders; and
2. Authorize payment of bills.

Chief Meier and Ms. Rodriguez entered the meeting via videoconference at 8:35 a.m.

### **HEALTH INSURANCE BENEFITS RENEWAL FOR 2022-2023**

Ms. Crone reminded the Board that the employee health insurance benefits are due for renewal and that the expiring benefit allowance for each employee was \$1,850.00. Ms. Crone requested the Board consider raising the employee benefit allowance to allow for coverage of employees spouses and children. An extensive discussion ensued regarding maintaining impartiality and equivalency between employees with different family and life circumstances.

Ms. Crone then reviewed with the Board the options between Blue Cross/Blue Shield of Texas ("BCBS"), the District's current insurance provider, and Cigna, noting that the District's insurance broker recommended BCBS.

Upon motion by Commissioner Kuykendall, seconded by Commissioner Stacy, after full discussion and the question being put to the Board, the Board voted unanimously to authorize increasing the employee benefit allowance to \$1,925.00.

Upon motion by Commissioner Stacy, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to accept the BCBS benefits offering and maintain the current dental and eye coverage options.

### **MONTHLY MEETING DAY AND TIME**

A discussion ensued regarding the time of the July 28<sup>th</sup> Board meeting. It was the consensus of the Board to hold the July 28<sup>th</sup> Board meeting at 6:00 p.m.

A discussion ensued regarding reverting back to the District's regular meeting day and time on the third (3<sup>rd</sup>) Tuesday at 8:00 a.m. Upon motion by Commissioner Pechukas, seconded by Commissioner Krenek, after full discussion and the question being put to the Board, the Board voted unanimously to revert back to meeting regularly on the third (3<sup>rd</sup>) Tuesday at 8:00 a.m. beginning August 16, 2022.

### **CHIEF OPERATING OFFICER ANNUAL EVALUATION**

### **FIRE CHIEF ANNUAL EVALUATION**

### **CONVENE IN EXECUTIVE SESSION**

Commissioner McJunkin then stated that the Board would enter into Executive Session to discuss personnel matters.

All meeting attendees, with the exception of all members of the Board present and Ms. Rodriguez, exited the meeting at 9:11 a.m.

Pursuant to the provisions of the Texas Open Meetings Act, Chapter 551, Texas Government Code, as amended, specifically Section 551.074, regarding personnel matters, Commissioner McJunkin convened the Board into Executive Session at 9:13 a.m. The persons present in the Executive Session at various times were Commissioners McJunkin, Krenek, Stacy, Kuykendall and Pechukas; Ms. Crone; Chief Meier; and Ms. Rodriguez.

Commissioner Pechukas exited and Ms. Crone entered Executive Session at 10:34 a.m.

Chief Meier entered Executive Session at 10:45 a.m.

Ms. Crone exited Executive Session at 10:48 a.m.

**RECONVENE IN OPEN SESSION**

All meeting attendees still present re-entered the meeting at 10:59 a.m. and Commissioner McJunkin reconvened the meeting in open session, at which time the Board took the following action:

Upon motion by Commissioner Krenek, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to approve the salary increases for Ms. Crone and Chief Meier as discussed during Executive Session.

Upon motion by Commissioner Krenek, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to adjourn at 11:00 a.m.

PASSED, APPROVED, AND ADOPTED this 16<sup>th</sup> day of August, 2022.

(DISTRICT SEAL)

  
Asst. Secretary, Board of Commissioners

