

**MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS**

JANUARY 25, 2022

**THE STATE OF TEXAS
COUNTY OF FORT BEND
FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

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The Board of Commissioners (the "Board" or the "Commissioners") of Fort Bend County Emergency Services District No. 4 (the "District") met in special session, open to the public, at 30626 Fifth Street, Fulshear, Texas 77441, the regular meeting place of the District, on Tuesday, January 25, 2022, at 4:30 p.m.; whereupon, the roll was called of the members of the Board, to-wit:

Daniel McJunkin	President
Ed Krenek	Vice President
Tommy Kuykendall	Secretary
Kim Stacy	Treasurer
Robert Pechukas	Assistant Secretary/Treasurer

All members of the Board were present, thus constituting a quorum. The following District employees were in attendance: Fire Chief Herc Meier; Ms. Brandi Crone, Chief Operations Officer ("COO"); Assistant Chief Wade Goates; and Ms. Karol Bone, Administrative Assistant. Also in attendance were: Ms. Regina D. Adams, attorney, and Ms. Raechel Rodriguez (via teleconference), legal assistant, of Radcliffe Bobbitt Adams Polley PLLC (the "Attorney" or "RBAP"), attorney for the District; and Mayor Bob Wall, Mayor of the City of Weston Lakes, Texas ("Weston Lakes").

WHEREUPON, the meeting was called to order at 4:36 p.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

CONFIRM APPOINTMENT OF COMMISSIONERS, INCLUDING QUALIFY COMMISSIONERS AND ADMINISTER OATHS OF OFFICE

Ms. Crone proceeded to administer the Oath of Office to Commissioner-Appointee Stacy. It was noted that Commissioner Stacy was appointed to the following term of office: January 1, 2022 to December 31, 2023.

Ms. Crone then presented the Affidavit of Commissioner to Commissioner Stacy, who executed same, thereby verifying her qualifications to serve as Commissioner of the District.

Ms. Crone presented Commissioner Stacy with her sworn Statement of Appointed Officer, as required by the Texas Constitution, which statement was then duly executed by Commissioner Stacy.

ELECT OFFICERS

The Board next considered the election of officers.

Upon motion by Commissioner Pechukas, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to retain the current slate of officers. It was noted that the District's slate of officers is as follows:

Daniel McJunkin	President
Ed Krenek	Vice President
Tommy Kuykendall	Secretary
Kim Stacy	Treasurer
Robert Pechukas	Assistant Secretary/Treasurer

PUBLIC COMMENT

Mayor Wall requested the Board consider Central Station's name reference Weston Lakes. Mayor Wall stated that he would request Weston Lakes City Council to fund the costs associated with the name/signage change.

Mayor Wall exited the meeting at this time.

NAMING OF DISTRICT ASSETS, INCLUDING STATIONS

Commissioner McJunkin stated he believed that the District should consider Mayor Wall's request for Central Station's name to reference Weston Lakes. Commissioner McJunkin reviewed the history of Weston Lakes and the background for Mayor Wall's request. A lengthy discussion ensued regarding how stations names are decided.

Upon motion by Commissioner Pechukas, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to: 1) appoint Commissioners McJunkin and Kuykendall, Ms. Crone and Chief Meier to the "Naming Committee"; and 2) table the matter of renaming the District's fire stations until the March Board meeting, at which time the Naming Committee will present to the Board a list of potential names for consideration.

MONTHLY MEETING DAY AND TIME

Commissioner Pechukas requested the Board consider changing the Board meeting time to afternoons. Commissioner Stacy expressed that she would prefer to keep the Board meeting time as is. An extensive discussion ensued regarding conflicts with the proposed meeting times. It was the consensus of the Board to not take any action on this matter at the time.

ANNUAL REVIEW OF CONSULTANT CONTRACTS

Ms. Adams explained the annual requirement for the Board to review its consultant contracts. After discussion, the Board requested Ms. Crone obtain proposals from bookkeeping consultants to present for consideration.

DISTRICT REAL ESTATE, DESIGN AND CONSTRUCTION MATTERS:

ADT SECURITY SYSTEM INSTALLATION AT CROSS CREEK RANCH STATION

Chief Meier stated he has been working with ADT to prepare a presentation for the installation of a fire alarm panel. The Board tabled this matter.

CAPITAL IMPROVEMENT PROJECTS-TIMELINES AND BUDGETS

Commissioner Krenek stated he believed it would be prudent to expedite the District's current capital projects. A discussion ensued regarding the staffing requirements for the District's fire stations.

Ms. Crone presented to the Board a proposal from Emergency Services Consulting International ("ESCI") in the amount of \$16,350.00 for Customer Centered Strategic Planning. Upon motion by Commissioner Pechukas, seconded by Commissioner Stacy, after full discussion and the question being put to the Board, the Board voted unanimously to accept the proposal from ESCI in the amount of \$16,350.00 and authorize Commissioner McJunkin and Ms. Crone to execute the Professional Services Contract with ESCI.

There being no further business to come before the Board the Board meeting was adjourned at 5:53 p.m.

PASSED, APPROVED, AND ADOPTED this 15th day of February, 2022.

(DISTRICT SEAL)


Secretary, Board of Commissioners

