

**Fort Bend County Emergency Services District No. 4**  
Notice of Regular Meeting

Notice is hereby given that the Board of Commissioners (the "Board") of Fort Bend County Emergency Services District No. 4 (the "District") will hold a regular Board meeting at 8:00am on Tuesday, May 18, 2021 at the Fulshear Simonton Fire Department Station #1 located at 30626 Fifth Street, Fulshear, Texas 77441. The Board will discuss, consider and possibly take action on the following matters:

1. Establish quorum and call to order
2. Public Comment – Each member of the public who desires to address the Board regarding an item not on the agenda may speak one time only and will be limited to *3 minutes* per speaker; responses to public comment about matters not on the agenda are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by the Board shall be limited to a proposal to place the subject on the agenda of a future meeting.
3. Consent Agenda: The following items are considered routine by the District and will be enacted by one motion. No separate discussion will occur on the items unless a Board member or member of the public so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda:
  - a. Minutes from the April 20, 2021 meeting
  - b. Bookkeeper's Report, including authorize payment of bills
  - c. Amended and Restated Order Establishing A Records Management Program and Designating A Records Management Officer
4. District Real Estate, Design and Construction Matters:
  - a. Status of Central Station and Fire Training Facility construction
    - i. Pay applications, change orders and allowance transfers
    - ii. Bids for purchase and removal of house located on Central Station site and Bill of Sale for same
  - b. Development of Jordan Ranch station site
    - i. Amendment No. 1 to Architectural Services Agreement with Martinez Architects
    - ii. Temporary building site
  - c. Development of Cross Creek Ranch station site
    - i. Site development design
    - ii. Platting of site
  - d. Future station locations
5. Attendance at Fall Safe-D Conference – September 16-18, 2021, Fort Worth Convention Center
6. Battalion Chief of Administration job description
7. 87<sup>th</sup> Legislative Session update
8. Fort Bend County American Rescue Plan Act of 2021
9. Lease Agreement between the District and Fulshear Volunteer Fire Department for Fulshear Station property
10. Request extension from Fort Bend County (the "County") Commissioner's Court for submission of Fiscal Year Ended December 31, 2020 Audit
11. District Administration Report
12. Fire Chief Run Report

13. Business Manager Evaluation
14. Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, consultation with attorney, real property, or personnel, as authorized pursuant to Texas Government Code, Section 551.071, et seq.
15. Adjourn

POSTED THIS THE 13th<sup>TH</sup> DAY OF MAY, 2021 before 5:00PM

By: K. Bone K. Bone, Administrative Assistant

The Board of Commissioners of the District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below: Consultation with Attorney, Deliberations about Real Property, Deliberations about Gifts and Donations, Personnel Matters, Deliberations about Security Devices and Economic Development. Requests for accommodations for simultaneous translation services must be made at least 48 business hours prior to this meeting. Please contact the District's administrative office at 281-533-0095.

Members of the public and District consultants may attend the Board meeting via teleconference at **1-800-309-2350 or local number 435-777-2200, Conference ID # 849-3564**, pursuant to restrictions placed on gathering in groups due to the COVID-19 State of Texas emergency declarations.