

Fort Bend County Emergency Services District No. 4
Notice of Regular Meeting

Notice is hereby given that the Board of Commissioners (the "Board") of Fort Bend County Emergency Services District No. 4 (the "District") will hold a regular Board meeting at 8:00am on Tuesday, December 15, 2020 at the Fulshear Simonton Fire Department Station #1 located at 30626 Fifth Street, Fulshear, Texas 77441. The Board will discuss, consider and possibly take action on the following matters:

1. Establish quorum and call to order
2. Public Comment – Each member of the public who desires to address the Board regarding an item not on the agenda may speak one time only and will be limited to *3 minutes* per speaker; responses to public comment about matters not on the agenda are limited by state law to a recitation of existing policy or a statement of specific factual information given in response to the inquiry. Any deliberation or decision by the Board shall be limited to a proposal to place the subject on the agenda of a future meeting.
3. Consent Agenda: The following items are considered routine by the District and will be enacted by one motion. No separate discussion will occur on the items unless a Board member or member of the public so requests, in which event the item will be removed from the general order of business and considered in its normal sequence on the agenda:
 - a. Minutes from the November 17, 2020 meeting
 - b. Bookkeeper's Report, including authorize payment of bills
 - c. District's publication of record as Fort Bend Herald
 - d. Publication of Notice of District Administration Office Address
 - e. Filing of Annual Report with the Texas Department of Emergency Management
 - f. Filing of financial and tax-related information with Texas Comptroller pursuant to Texas Local Government Code, 203.062 and 403.0241 for the Special Purpose District Public Information Database
 - g. 2021 Annual Agenda
4. District Real Estate, Design and Construction Matters:
 - a. Status of Central Station and Fire Training Facility construction
 - i. Pay applications and change orders
 - ii. Communications with TxDOT regarding construction of acceleration/deceleration lane on FM 1093
 - iii. Ashe Road improvements in conjunction with Fort Bend County Engineering
 - b. Due diligence for and acquisition of Jordan Ranch property
 - i. Feasibility Study status
 - ii. Supplemental Amendment to the Declaration of Covenants, Conditions and Restrictions for Jordan Ranch Commercial Property
 - iii. Authority to take all actions necessary to close on and execute real estate closing documents for the Jordan Ranch property, as necessary
 - iv. Design and construction process for the development of the Jordan Ranch property
 - c. Development of future Cross Creek Ranch station site
 - i. Title policy for Unrestricted Reserve C, 2.766 acres, Creek Trace at Cross Creek Ranch, Section 6
 - ii. Site development design and temporary station procurement from Boxx Modular
 - h. Future station locations
 - i. Drainage Easement request from the City of Fulshear
5. Huitt-Zollars General Consulting Proposal Work Authorization
6. Review District liquidity for possible addition to restricted reserve account
7. Approve annual employee payroll increases

8. Payroll/Human Resource company options
9. 87th Texas Legislature (2021) interim matters affecting emergency services districts
10. Purchase of apparatus
11. District Administration Report
12. Fire Chief Run Report
13. Fire Chief evaluation and Employment Agreement
14. Adjourn to Executive Session to discuss matters concerning pending or contemplated litigation, consultation with attorney, real property, or personnel, as authorized pursuant to Texas Government Code, Section 551.071, et seq.
15. Adjourn

POSTED THIS THE 10TH DAY OF DECEMBER, 2020 before 5:00PM

By: K. Bone K. Bone, Administrative Assistant

The Board of Commissioners of the District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below: Consultation with Attorney, Deliberations about Real Property, Deliberations about Gifts and Donations, Personnel Matters, Deliberations about Security Devices and Economic Development. Requests for accommodations for simultaneous translation services must be made at least 48 business hours prior to this meeting. Please contact the District's administrative office at 281-533-0095.

Members of the public and District consultants may attend the Board meeting via teleconference at **1-800-309-2350 or local number 435-777-2200, Conference ID #869-4186**, pursuant to restrictions placed on gathering in groups due to the COVID-19 State of Texas emergency declarations.