

1. Establish quorum and call to order: President D. McJunkin established a quorum and called the meeting to order at 8:02am. Commissioners present were: K. Stacy, E. Krenek and T. Kuykendall. Commissioner B. Warren was absent.
2. Citizens Inquiry: Guests present were Chris Elam from Commissioners Meyers office, Kaye Townley and Lisa Rickert with Municipal Accounts and Consulting and ESD 4 attorney, Scott Smith.
3. Review and approve minutes from January 15, 2019 board meeting: Commissioner T. Kuykendall motioned to accept the minutes from the January 15, 2019 board meeting as presented; Commissioner K. Stacy seconded the motion; all voted AYE, motion passed.
4. Treasurer's Report: Kaye Townley presented the bookkeeper's report. B. Crone then reported on her meeting with Kaye regarding the reserve accounts and stated no updates will be made until after the audit. Brandi also reported that showing assets in the fund balance can be misleading and will also be corrected, Kaye Townley agreed. Commissioner McJunkin asked if we were tracking maintenance on all apparatus and Brandi replied yes, and explained the job codes and that the new Halligan program also tracks maintenance. Kaye added that depreciation on apparatus is done once a year usually after the audit. Commissioner K. Stacy motioned to approve the bookkeepers report as presented, Commissioner T. Kuykendall seconded the motion, all voted AYE, motion passed.
 - a. Presentation of monthly bills: Commissioner E. Krenek asked about the invoice to LJA Engineering and Chief replied that it is for hosting the GIS mapping system we use. Mr. Krenek also asked about the invoice from BRW Architects being 80% complete and if this was accurate. B. Crone then explained the invoice and stated there would be adjustments to the budget on the redesign. Commissioner E. Krenek motioned to accept the bills as presented; Commissioner K. Stacy seconded the motion; all voted AYE, motion passed.
 - b. Approve appointment of MAC as investment officer: B. Crone reported that in the past we have used New First National Bank and Wallis Bank for all of our investments. MAC would initiate investments on our behalf in the pool system. Attorney Scott Smith stated we would have to designate an individual at MAC as our investment officer. Commissioner T. Kuykendall motioned to appoint Katherine Turner with Municipal Accounts and Consulting as our investment officer, Commissioner K. Stacy seconded the motion, all voted AYE, motion passed.
 - c. Authorize new Money Market account with Texas CLASS: Commissioner T. Kuykendall motioned to authorize a new money market account with Texas CLASS, Commissioner E. Krenek seconded the motion, all voted AYE, motion passed.
5. Old Business:
 - a. Potential action on the ESD property considered for contribution to the County as discussed with Commissioner Meyers office: moved to Executive Session
 - b. ESD4 EOC and Fire Training Facility: B. Crone reported on the meeting with the county engineers office and civil engineers regarding drainage and detention.
 - c. Future station locations: moved to Executive Session
 - d. Temporary station #4: B. Crone met with Sharon with the City of Fulshear regarding the director's lots in Cross Creek. Brandi stated several items would need to go before planning and zoning for approval and that there is an existing MUD district so a septic system is not an option. Commissioner T. Kuykendall asked how long we would be at this temporary location and the response was 18 – 24 months.

- e. ESD/Fire Department transition: B. Crone stated there is one apparatus still in the fire department's name and Chief Meier stated he would transfer it to the ESD.
 - f. Department social media presence: Commissioner McJunkin stated that B. Crone will be hosting a workshop and would like to include this item. There was no further discussion.
 - g. Updated FBCESD4-Waller Harris ESD 200 agreement: B. Crone reported our attorney drew up the interlocal automatic aid agreement. Wording was added by Waller Harris ESD 200 to include reimbursement if mutual aid exceeds 12 or more consecutive hours for either responding department. Commissioner T. Kuykendall motioned to approve the automatic aid agreement as presented, Commissioner K. Stacy seconded the motion, all voted AYE, motion passed.
 - h. Supplemental Health Insurance Policy for FBCESD#4 employees: B. Crone briefly discussed the proposals from Aflac and turned the discussion over to Commissioner Stacy for further explanation. Commissioner Stacy explained the difference between Initial Diagnosis Rider (IDR) and Specified Disease Rider (SDR) and the additional costs for each. Commissioner Stacy stated the board has the options of paying the employee premium in full, pay a portion or pay a specified amount per employee and let the employee choose what coverage he/she wants and the employee would pay the difference. K. Stacy also stated this policy can be offered to part-time employees, they could get the benefit of the group policy price since individual policy premiums are higher. Commissioner Krenek asked where this puts the ESD with the competition, Chief Meier responded by stating that most want to make this type of policy coverage a Workers Compensation claim. Commissioner Kuykendall asked if the premiums would increase annually and Commissioner Stacy said no. Employees enrolling at a later date may pay more based on the written policy amount that is offered but once enrolled the premium never changes. Commissioner E. Krenek motioned to accept the Aflac proposal with both the IDR and SDR riders and pay the employee premium for full time employees, adding that any additional coverage would be a payroll deduction for the employee, Commissioner T. Kuykendall seconded the motion, all vote AYE, motion passed.
6. Physicals/Wellness Program-review current provider and Life Scan: B. Crone explained what Life Scan offers, what others have commented on their experiences and she reviewed the proposal. Brandi stated that NFPA requires annual physicals and that currently we use Next Level Urgent Care for new employee physicals and annual physicals. Chief Goates commented that what testing Next Level provides could be done at several of their locations. Chief Goates also stated that for the same type of testing provided by Life Scan, Next Level would be much higher. Brandi and Chief Goates both agree that new employee physicals should remain with Next Level. Life Scan and Next Level could then be rotated for annual physicals. Life Scan has a minimum of 45 employees before they will come to your location, but other groups can be invited to participate at our location. Commissioner E. Krenek motioned to approve using Life Scan for annual physicals as presented with the additional add on services once the cancer policy is in place, Commissioner K. Stacy seconded the motion, all voted AYE, motion passed.
7. Traffic Control/Signal Preemption: Commissioner McJunkin stated he had attended a class at on this topic as SAFE-D along with several other commissioners and all were impressed. Commissioner McJunkin asked Chief Meier if this was something we needed and Chief responded it is something we definitely want. TxDOT does not add any of the necessary equipment to the traffic signals; all costs would be on the ESD. A traffic consultant is recommended to work with our needs and the county. No action required.

Moved to item #9

9. Monthly report from ESD4 Administrative Office/Fire Chief: Chief Meier began by reporting there were a total of 202 calls for January, which is an 8.5% increase from last year. Chief Meier stated he is using a new reporting system so the reports and information will have a different look. B. Crone let everyone know how to submit their hours for attending SAFE-D. She also reported on how Senate and House Bill 2 will impact the ESD. The ESD received a request from Don McCoy to use our lot across the street for parking during the St. Patrick's Day event, July 4th and November 30th for the Christmas event. B. Crone reported on two Open Records Requests; one from Tajana Surlan requesting copies of the charter documents, and one from Harriett Gieck requesting a copy of the ballot from May 2013 election. Brandi said we are still waiting to hear back from the City of Fulshear on what our costs would be to repair the driveway at Station 1.

Moved back to item #8

8. CAD exemptions for current year: B. Crone reported she had been working with the tax office gathering information for exemptions. Currently there are around 14,000 parcels claiming Homestead exemption. With a minimum offer of \$5,000/parcel the ESD would have an estimated \$522,000 per year loss of income. The Over 65 exemption involves around 2,211 parcels; with a \$3,000 minimum per parcel per year we would lose an estimated \$6,500 per year. Kaye Townley stated that only one ESD that MAC currently works with offer the Homestead exemption. Commissioner Krenek does not feel that the exemptions are necessary.

Board took a break at 10:09am

10. Adjourn to Executive Session: Adjourned to executive session at 10:18am. Reconvened into general session at 11:24am.
11. Possible action on executive session: none
12. Announce next board meeting: March 19, 2019 at 8:00am
13. Adjourn: Commissioner K. Stacy motioned to adjourn the meeting; Commissioner E. Krenek seconded the motion; all voted AYE, motion passed. Meeting adjourned at 11:25am.

Respectfully submitted,



K. Bone