

FORT BEND EMERGENCY SERVICE DISTRICT No. 4

POSITION: FULL TIME FIRE CAPTAIN

HOURLY RATE: Base \$26.00 for Captain – Negotiable based on qualifications

Job Goals:

Under general supervision, suppress fires using firefighting equipment; perform emergency medical treatment at an emergency medical technician - basic level; perform rescues using ropes and associated hardware and power tools; respond to and address hazardous materials releases as appropriate; assist in fire prevention, public relations and educational activities; be able to complete TEXFIRS reports and daily check sheets; provide good leadership skills at the company officer level; communicate effectively both verbally and in writing; operate and maintain firefighting equipment; operate and maintain emergency and non-emergency vehicles; develop station schedules prior to duty days; perform station maintenance tasks and perform related work as required.

Qualifications:

CERTIFICATION & LICENSE:

1. Certification as an Intermediate Structural Firefighter or higher by the Texas Commission on Fire Protection
2. Certification as a Fire Officer I or higher by the Texas Commissioner on Fire Protection
3. Certification as an Emergency Medical Technician - Basic or higher from the Texas Department of State Health Services
4. Certification in National Incident Management System (NIMS 100, 200, 700, 800)
5. Must possess a valid Texas Class B Exempt Driver's License or higher.
6. All above listed certifications and licenses are required to be maintained.
7. A minimum of 5 years of firefighting experience with progressive responsibilities.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Respond to emergency calls; drive fire apparatus to incident scenes; provide appropriate services as required including rescue, emergency medical service and fire suppression; prepare reports regarding emergency incidents as assigned.
2. Drive, operate, inspect, repair and perform other technical tasks related to the apparatus and equipment in the Fire Department.
3. Perform rescue for trapped or injured persons; provide necessary emergency medical services; operate numerous types of rescue, emergency medical and fire suppression equipment as necessary.
4. Respond to fire alarms; drive assigned apparatus; assist in firefighting operation including laying and connecting hoses, maintaining pumping apparatus, holding nozzles and directing water streams or other

chemicals and raising and climbing ladders; assist with medical and rescue needs at fire scenes; determine hydrant/hose operations at incident scene.

5. Maintain appropriate certifications through constant training; participate in and direct instruction for department personnel.

6. Clean, re-equip, and re-stock vehicles after each call. Clean areas of responsibility. Perform inventories and vehicle checks on a daily basis.

7. Participate in cleaning and maintaining station facilities, equipment and apparatus; ensure that appropriate conditions are maintained at assigned station; ensure that all equipment and apparatus are in a constant state of readiness for emergency calls.

8. Study street and apartment locations in assigned district; perform inspections of sprinkler systems and other fire prevention devices; participate in a variety of fire prevention operations, activities and programs including training, fire investigations, code enforcement; participate in activities and operations in response to natural disasters, major accidents, incidents involving hazardous materials, and other emergency situations.

9. Documentation of information about fire incidents and medical patient reports as required by department policy and state law.

10. Trains staff in work procedures; reviews and approves reports prepared by staff.

11. Supervises crews; makes decisions to ensure safety of crew at scene of emergency.

12. Must live within 100 statute miles from district boundary throughout employment.

13. Tattoos are allowed, however, no face forward throat, neck or face tattoos.

14. All other duties as assigned.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear. The employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel; and taste or smell. The employee must frequently lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus. Employee will be required to drive fleet vehicle long and short distances.

MENTAL DEMANDS

While performing the duties of a Fire Captain, an employee is required to perform psychologically stressful duties consistent with firefighting, disaster response, and emergency medical response including remaining on duty 24 hours or longer without a break while performing these duties. Further, an employee copes with traumatic or disturbing events; and interacts with others encountered in the

course of work, including frequent contact with customers and/or the public and traumatized individuals.

This document is not meant to be all encumbering but provide a foundational understanding of the job requirements and duties. The district reserves the right to alter this description through policy and/or directive.

Signature:

Date:

March 2022