

**MINUTES OF MEETING OF THE
BOARD OF COMMISSIONERS**

AUGUST 17, 2021

THE STATE OF TEXAS §
COUNTY OF FORT BEND §
FORT BEND COUNTY EMERGENCY SERVICES DISTRICT NO. 4 §

The Board of Commissioners (the "Board" or the "Commissioners") of Fort Bend County Emergency Services District No. 4 (the "District") met in regular session, open to the public, at 30626 Fifth Street, Fulshear, Texas 77441, the regular meeting place of the District, on Tuesday, August 17, 2021, at 8:00 a.m.; whereupon, the roll was called of the members of the Board, to-wit:

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|------------------|-------------------------------|
| Daniel McJunkin | President |
| Ed Krenek | Vice President |
| Tommy Kuykendall | Secretary |
| Kim Stacy | Treasurer |
| Robert Pechukas | Assistant Secretary/Treasurer |

All members of the Board were present, except Commissioner Krenek thus constituting a quorum. Also attending the meeting were: Fire Chief Herc Meier, Assistant Chief Wade Goates, and Ms. Karol Bone, employees of the District; Ms. Regina D. Adams and Ms. Sholeh Abedinzadeh (via teleconference), attorneys, and Ms. Hannah Slaven (via teleconference), paralegal, of Radcliffe Bobbitt Adams Polley PLLC (the "Attorney" or "RBAP"), attorneys for the District; Ms. Carol Morrison (via teleconference) of Municipal Accounts & Consulting, L.P. ("MAC"), bookkeeper for the District; Ms. Lisa Anadel of BRW Architects ("BRW"); Mr. Ricardo Martinez (via teleconference) of Martinez Architects ("Martinez"); Messrs Chuck Mathes (via teleconference) and Sebastian Garcia of Brookstone Construction ("Brookstone"); Mr. Brad Dill of BD Realty Advisors ("BD Realty"); Messrs. Dan Menendez, P.E. and Chad Nesvadba, P.E. of Huitt-Zollars, Inc. ("Huitt-Zollars" or "Engineer").

WHEREUPON, the meeting was called to order at 8:00 a.m. and evidence was presented that public notice of the meeting had been given in compliance with the law. The posted notices of the meeting are attached hereto.

PUBLIC COMMENT

Commissioner Pechukas stated the Texas Heritage Parkway would open on Friday, August 20, 2021.

APPROVE CONSENT AGENDA

The Board reviewed the items reflected on the Consent Agenda. Commissioner McJunkin explained that this portion of the agenda deals with routine matters of the Board, and that no separate discussion of such items will occur unless a Commissioner or a member of the public requests that an item be moved to the regular portion of the agenda.

Upon motion by Commissioner Pechukas, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to approve the item(s) on the Consent Agenda, as follows:

1. Minutes of the July 14, 2021 special meeting, July 20, 2021 regular meeting, and July 22, 2021 budget workshop meeting;
2. Bookkeeper's Report, including authorizing payment of all bills; and
3. Quarterly Investment Report.

DISTRICT REAL ESTATE, DESIGN AND CONSTRUCTION MATTERS

Commissioner McJunkin asked Ms. Adams about the status of the Bill of Sale for the house located on the Central Station site. Ms. Adams responded that RBAP was awaiting additional information from the purchaser which was recently received so the Bill of Sale would be provided to the purchaser later in the week.

Ms. Anzel reminded the Board that the revised plans for the Central Station and Fire Training Facility ("Central Station") driveway were submitted to Texas Department of Transportation ("TxDOT") on May 17, 2021 and the approved permit for same had been received.

Mr. Mathes then provided an update regarding the construction of Central Station. Mr. Mathes reported the interior doors were delayed. Mr. Mathes also presented Allowance Transfer ("AT") No. 25, which is a credit in the amount of \$109,198.00, for the work outside of the TxDOT Right of Way. Mr. Mathes also presented Pay Application ("PA") No. 15 in the amount of \$1,030,402.74. Upon motion by Commissioner Kuykendall, seconded by Commissioner Pechukas, after full discussion and the question being put to the Board, the Board voted unanimously to approve AT No. 25 and PA No. 15.

The Board next discussed having permanent retail electric service at the Central Station site. An extensive discussion regarding electrical rates and the length of the term of the contract for same ensued. Upon motion by Commissioner Pechukas, seconded by Commissioner Kuykendall, after full discussion and the question being put to the Board, the Board voted unanimously to authorize Commissioners Stacy or McJunkin to execute the retail electric provider agreement for the lowest rate/kWh up to a 48-month term.

Mr. Martinez next reported on the status of design and construction of the Cross Creek Ranch ("CCR") Station, noting that the design process for the permanent station was almost complete. Mr. Martinez also presented PA No. 1 in the amount of \$159,249.45 for the temporary station construction. Upon motion by Commissioner Kuykendall, seconded by Commissioner Stacy, after full discussion and the question being put to the Board, the Board voted unanimously to approve PA No. 1.

The Board then discussed the Central Station plaque design and various spelling and formatting revisions.

ARPA FUNDING-HAZARD INCENTIVE PAY REQUESTS ("ARPA FUNDING") TO FORT BEND COUNTY COMMISSIONERS COURT

Due to a conflict of interest, Commissioner Pechukas abstained from the deliberation and vote of the ARPA Funding. The Board then discussed the ARPA funding received by Fort Bend County (the "County") available for distribution to various local governments within the County for specific uses. Commissioner Pechukas, in his capacity as a representative of the County, explained the amount of funding available and noted that emergency services districts may, upon approved request to the County, use an ARPA funds they receive for incentive pay to employees related to the COVID-19 pandemic services performed. Upon motion by Commissioner Kuykendall, seconded by Commissioner Stacy, after full discussion and the question being put to the Board, the Board voted three (3) votes in favor, with one (1) abstention by Commissioner Pechukas, to authorize a request to the County for \$39,500 in ARPA funding to be used for incentive pay.

There being no further business to come before the Board the meeting was adjourned at 8:52 a.m.

PASSED, APPROVED, AND ADOPTED this 21st day of September, 2021.


Secretary, Board of Commissioners

(DISTRICT SEAL)

